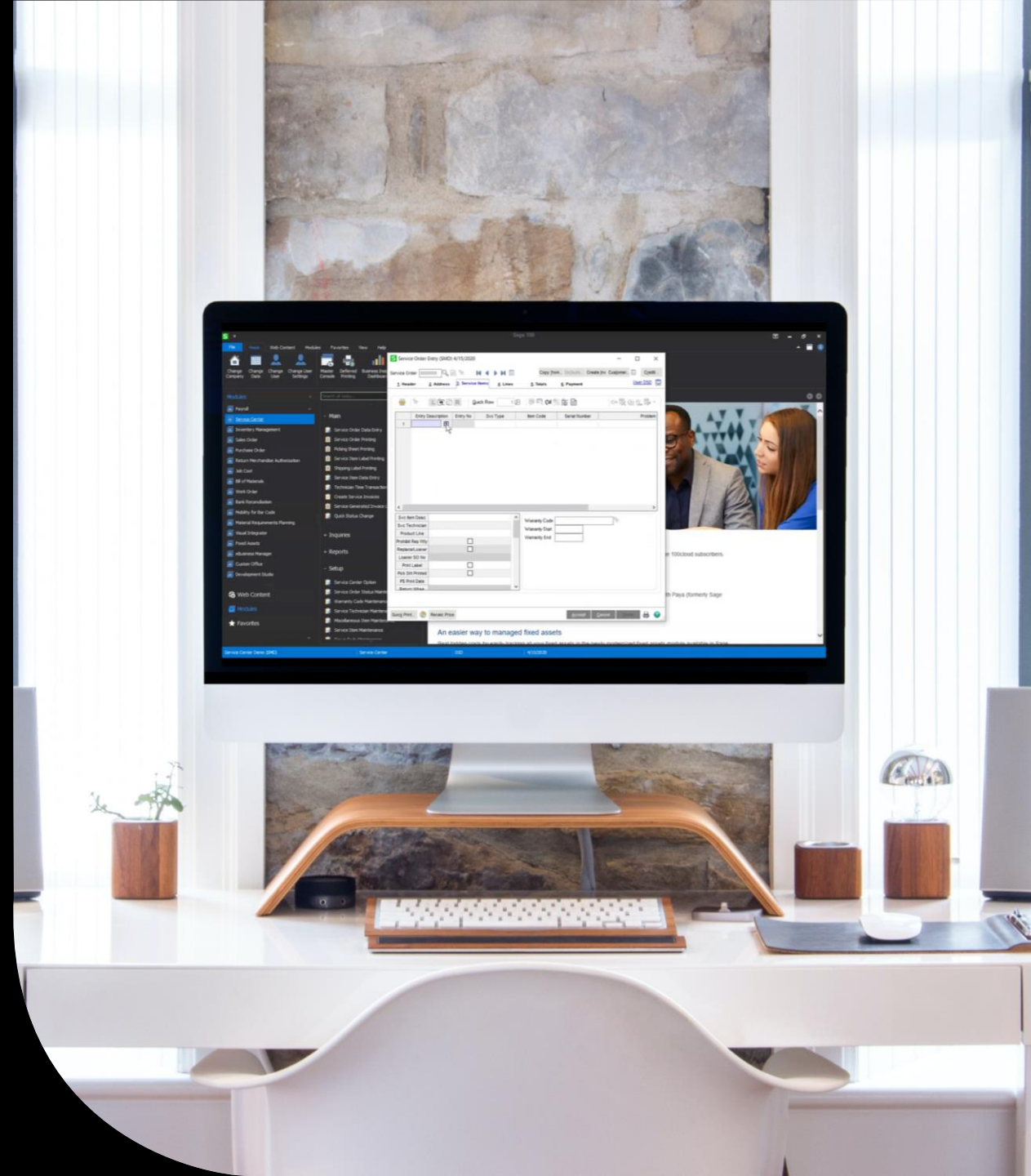# InstaDocs for Sage 100

Presented By: Ashley Berger
ashleyb@dsdinc.com

Introducing InstaDocs
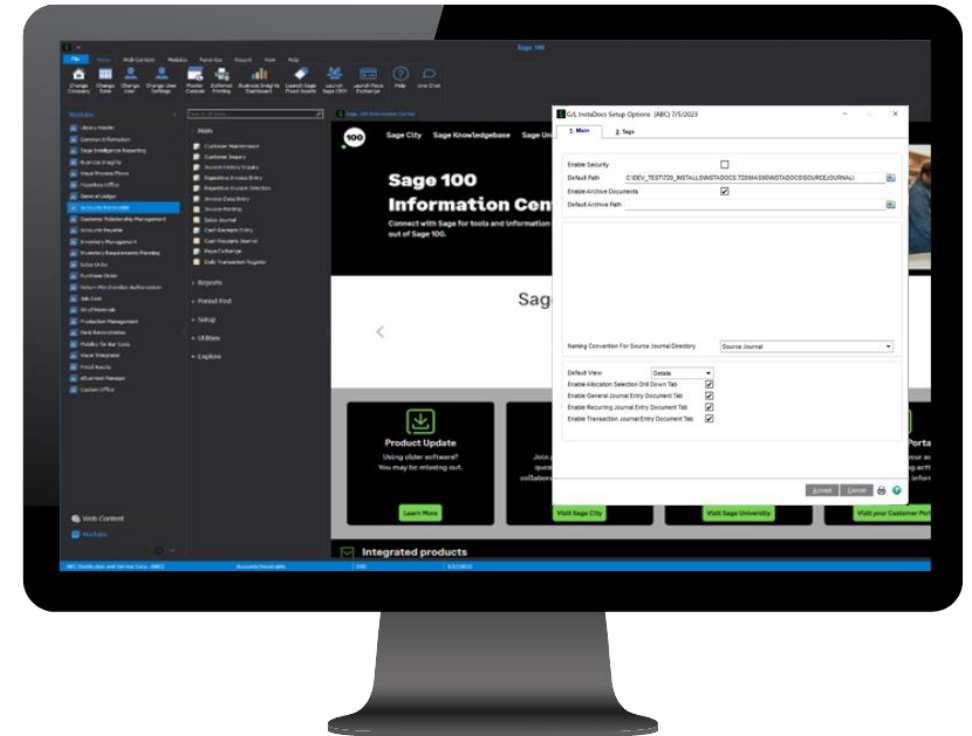
DSD INSTADOCS

SAGE 100 ERP ENHANCEMENTS

Allows electronic documents to be stored, viewed, and accessed within Sage 100

First and only document management solution embedded within Sage 100

Provides easy access to documents relating to specific records within Sage 100

Sage Tech Partner

InstaDocs Key Features

EASY ACCESS

Store, view, access, search, and share important documents that relate to specific records in Sage 100 ERP.

DOCUMENT TAGGING

As documents are stored, they may also be "tagged" with specific keywords. Search all stored documents based on those keywords.

MASTER SEARCH

Search all documents based on File Name, Keywords, and Document Source.

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DSD BUSINESS SYSTEMS

InstaDocs Key Features

PAPERLESS OFFICE INTEGRATION

Checks, Orders, Invoices, and Statements are automatically stored in PDF format within the appropriate Vendor or Customer directory.

SECURITY

User security privileges can be applied in each module.

CLOUD STORAGE

With InstaDocs and Microsoft One Drive, documents are available for display and access in the cloud.

InstaDocs – Available Modules

1. Accounts Payable
2. Accounts Receivable
3. Inventory Management
4. Lot/Serial
5. Purchase Order
6. Sales Order
7. General Ledger
8. RMA
9. Job Cost
10. Payroll
11. Service Center
12. Production Management

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DSD BUSINESS SYSTEMS

Special Promotion

INSTADOCS SPECIAL OFFER

50% OFF

1ST YEAR SUBSCRIPTIONS

VALID THROUGH OCT. 30TH, 2023

SALE
SALE
SALE
SALE

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DSD BUSINESS SYSTEMS

Instadocs Demo

For questions regarding any of our enhancements,
you can email: Enhancements@dsdinc.com

To view all products, visit our website:
https://www.dsdinc.com/enhancements/marketplace/

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